



MEMO: Unit Convention Attendance Program (UCAP)

The Unit Convention Attendance Program (UCAP) was designed for the purpose of encouraging our DAV California members to attend our yearly state convention, while minimizing the burden of the cost of participating. The intention is for your Unit to send a new member who has never been to a convention, to come learn and embrace the culture of DAVA – so that we can continue to inform the communities you serve to strengthen the membership.

For each Unit, UCAP offers the following:

- Lodging Support for **one (1)** Unit member to attend the State convention for four (4) nights.
 - (Check-In) Wednesday, May 15, 2024 – Sunday, May 19, 2024 (Check Out)
 - UCAP recipients are required to check in each day during registration hours.

- Per Diem - \$50.00/day for each member registered and attending through the UCAP
 - Registration and Commander's Reception Tickets are taken out of the member's per diem (Per Diem Total \$150.00).
 - Per Diem is handed out at before the Commander's Reception

Lodging and Per Diem are the only benefits provided by Department HQ. Transportation to and from the convention is the responsibility of the member.

Please begin to determine who from your Unit will be attending the convention; we recommend selecting members who have never been to a Department Convention. Applications (attached) will be due **Friday, April 5, 2024**. Once your **one (1)** name has been submitted to Headquarters, we will make the hotel reservation. UCAP awardees may choose to arrive earlier than Wednesday, May 15, 2024, or leave later than Sunday, May 19, 2024, however any hotel arrangements outside of the granted UCAP days are the financial responsibility of the individual or the Unit.

We would like to thank you for all your support, and we look forward to seeing all of you at our convention!

Respectfully,

Daniel Contreras, CEO | Adjutant
National Sr. Vice Commander | PSC