



February 13, 2024

TO: Chapter **XX** Leadership

FROM: Daniel Contreras, CEO | Adjutant  
National Sr. Vice Commander | PSC

RE: 2024 State Convention – Delegate Credentials

The 2024 Annual Convention of the Department of California with meetings starting on May 15, 2024, at the Hotel Fera – Doubletree by Hilton, 100 The City Drive, Orange, CA 92868. Room rates are \$129+tax. **You must make your reservations at the Hotel Fera before the Friday, April 19, 2024, cutoff date in order to receive our group rate.** Contact the hotel to make reservations directly by calling **(833) 301-0994** or click on the link on our website. Please make sure that you request the group rate for the “Disabled American Veterans Department of California 2024 California State Convention.”

The recent Population Report reports that your chapter has **XX** members. According to the *Department of California Bylaws*, this gives your chapter the following total delegate strength: your chapter can elect **XX** delegates for this year's convention.

Delegates must be elected as prescribed in *Article I Section 1.2* of the *Department of California Bylaws*. All delegates elected by your chapter must be listed on the enclosed **Convention Certified List** and emailed to department Headquarters by **April 16, 2024**. If the certified list is not received by department Headquarters, elected delegates from your chapter will not be able to register at the convention as delegates. To expedite registration this year, badges will be prepared in advance.

**Please ensure all delegate names are legible.**

You will find the credentials, CCAP application, pre-registration forms, and agenda for this year's convention included. Please ensure all those who attend the Convention from your chapter are provided with pertaining information.

Thank you, and we look forward to seeing you at the convention!

Respectfully,

Daniel Contreras, CEO | Adjutant  
National Sr. Vice Commander | PSC